

Chadsmead Academy PTFA AGM
Minutes of meeting held 2nd November 2015

Present: Alex Hems, Tracy Wright, Ali Gallagher, Lisa Holian, Denise DeBorde, Deb Birchall, Katie Aston, Jennie Ivey,

Apologies: Sally Ward, Andy Raine, Karen Turner, Sally Acton, Tracy Wright, Sian Hewkin, Rachael Taylor, Ellen Gibbon, Ramah Balaji, Nicola Price

1. Spooky Disco 22/10/15

- Disco was very successful, final figures to be calculated as final receipts only received today for all expenses.
- Next disco to ensure that doors onto red wing playground and red wing toilets are manned as some children were messing about in the loos and trying to get onto the playground (KS2 disco) - ALL

2. Future School Discos

- Valentines disco booked for Wednesday 10/2/16.
- Summer disco suggested date 7/7/16 - AH to check and book with Dave Dee
- Spooky disco suggested date 20/10/16 - AH to check and book with Dave Dee

3. PTFA Facebook Page

- Alan Evans (Acting Chair Govenors) has asked that the PTFA page be closed down and the Chadsmead website used instead. This is due to concern that Parent Voice and PTFA Facebook seen as one in the same? The committee did not feel that this was the best way forward as the facebook page is a useful method of communication about PTFA business and is monitored on a regular basis for any information that is considered inappropriate or not applicable to the work of the PTFA. To arrange a meeting with Alan to discuss further - AH/TW/AG. Committee to consider asking Karen Turner to post a regular comment about purpose of page.

4. Christmas Cards

- Samples printed and now back at school for distribution this week. Requirement for orders to be back for 12.11.15 from parents/carers.
- TW to identify who cheques are made out to. AH to let volunteers know when packs are back so we can get together and sort out in one evening for distribution.

5. Round Table Father Christmas Float

- The committee agreed it was a good idea to take part and that we would be able to get together 15-18 volunteers (over 18), five people are needed to help count money afterwards..
- TW to find out what proportion of the fundraising we will get.
- AH to identify a list of volunteers, including staff who would be willing to help, once the date is provided by round table (date will be between 1 & 22 Dec 2015).

6. Second Hand Uniform Sale

- To be held Thursday 19th November. Posters to be done (x3) and put onto newsletter SW/EG
- AH & AG to sort out cupboard and uniform in preparation for sale.
- Volunteers to assist - needed - AH.

7. Christmas Fair

- Date of Friday 11th Dec and time 5-7pm agreed with Headteacher.
- To use both halls - AH to speak to Jozone about getting infant hall. Infant hall to include more games and more of the childrens stalls and tombola / water to wine etc. in the junior hall.
- Poster / Sign up sheet needed in the staff room asap - SW/EG
- Needs to be more Christmassy - more decorations and dressing up - ALL volunteers / stall holders to dress up!
- Santas Grotto - to do schedule again, we have a Santa. Grotto to be in music room so people can queue up the corridor.
- Non Uniform day Friday 11 Dec in lieu of donations - AH to check with Mrs Cartwright if we can have non uniform that day.
 - Nursery - Chocs
 - Reception/Yr1/Yr2 - Jars of sweets
 - Yr3/Yr4 - Chocolate
 - Yr5/Yr6 - Bottles
- Hook a Duck - Make more Christmassy - DB to sort and run stall.
- Tombola.
- Sweet Tombola.
- Refreshments - mulled wine and mince pies. Do we need a licence? TW to check.
- Toy Tombola - rather than a toy and book stall, to be in the infant hall. DDB to sort this stall but needs assistance with running stall - Charlie (AH)
- Poster for contributions to Christmas fair - Toys for new toy tombola, cakes/mince pies for café - get baking!! Also contributions in lieu of non - uniform. SW/EG. Also facebook notices for contributions - AH to delegate.
- Raffle - TW has ordered tickets - £100 cash and ipod touch agreed as main prizes. Letters for contributions towards raffle prizes sent out to local businesses need to be sent out asap - SW/EG - Note Morrisons gave for the water to wine stall.
- Games Stalls - need some more ideas, say three more for junior hall , some new ideas. Post on facebook page for ideas to bring to Christmas Fair meeting.
- Tatoos / Facepainting Stall - AG to sort
- Make your own reindeer food

- Easy Fundraising - publicise more on facebook **AH** and Newsletter **SW/EG**
- Choir to come and sing at the Christmas Fair - Carols? **TW** to ask
- Prizes for games needed - **AH/AG** to check what we have in cupboard and bring details to Christmas fair meeting.
- Water to wine stall - **ALL** to save empty wine bottles and **AG** to speak to Tracy at the Feathers for empties.
- Hamper - look at putting one together for a raffle prize - **TW**
- Instead of doing a Christmas Fair Programme, newsletter to be done before the fair listing stalls, prizes and thanks for donations.
- Could we ask if the children will be decorating the halls with Christmas decorations to make it more Christmassy - **AH**
- Wrap a present - do we have this stall?
- **INFORMAL MEETING FOR CHRISTMAS FAIR ARRANGEMENTS TO BE HELD AT THE FEATHERS PUB - WED 18 NOV @7PM - to be put on facebook - AH**

Date of next meeting
Thurs 14th Jan 2016 7pm Junior Hall