

Chadsmead PTFA
AGM Meeting Minutes
Wednesday September 21st

Present: Alex Hems, Tracy Wright, Alison Gallagher, Nikki Raine, Katy Aston, Mr. Budge and Sally Ward

Apologies: Deborah Birchall, Chloe Billingham, Helen Hunt,
Lisa Holian, Denise De Borde

- **Chair's report** – see attached document
- **Treasurer's report**-see attached document

Comparison of fund-raising on previous year:

- Bingo profits slightly down on previous year and it was felt that this was because we didn't have a raffle so would re-instate that for this coming year.
- Tombola at the summer fair was also down on profit, it was agreed that we would drop the bottle hoopla for a sweet hoopla and leave all of the bottles on the tombola next year.
- Summer disco-we bought 'flashy' gadgets in bulk so profits were down a little but we now have supplies for up and coming discos.
- Summer Fair-it was agreed that we would try Prosecco and strawberries as an alternative to PIMMS and strawberries and that we would serve it in a marquee on the field.
- The Christmas cards and The Round Table Santa sleigh run were very profitable.
- Uniform sale-was successful and it was agreed that we would organise another sale very soon.

Main expense-contribution to Cornerstones

- TW asked **Mr. Budge** to find out what the teachers would like to do about Christmas presents for pupils and the suggestion was £1 per pupil.
- Mr Budge requested a uniform sale to support the school's drive to continually improve the implementation of the school uniform policy- this has been booked in for Thursday 6th October
- Uniform Sale-need to advertise and show sizes we have available-**AG and KA**
- Mr. Budge also said he would remind parents of the uniform policy, check it's on the school website and mention it in this week's newsletter.
- The PTFA committee were re-elected and in addition 3 extra members were voted in:
Vice-treasurer-Nikki Raine
Secretary support roles-Katy Aston (**To create a 'What the ptfa do'-promotional leaflet**) and Fran Jones
- Mr. Budge also suggested that going forwards the PTFA could have a section in the weekly newsletter for any news/upcoming dates- (**Thursday AM deadline**)
- This week info will include: disco date, ticket information and uniform sale.

- It was decided that the committee would look at purchasing Christmas decorations as last year bought artificial Christmas trees.
- The organisation of the PTFA cupboards was discussed -SW to ask Sue Darby
- Spooky Disco- SW to organise a sign-up sheet for staffroom ASAP
Mr. Budge requested a re-introduction of healthy eating at the discos.
The committee discussed this and decided that we would add : frozen frubes, slices of melon, fruit smoothies and water to available refreshments.
-Mr. Budge also said he would ask the school Council for their ideas on healthy eating at the discos.
-Instead of donuts on the ticket, we will provide crisps/frozen yogurt or fruit.
-Nikki Raine to look at Costco for pricing.
- Uniform Sale-Thursday 6th October 3pm (2:30pm set up)
- Christmas Cards-The committee designated visual ideas for each year group to follow to ensure the cards were simple but effective and so that staff would not need to come up with any extra ideas at an already busy time. AH to hand around to staff.
- Christmas Fair- Proposed date is Friday 2nd December 5-7pm
TW to purchase an alcohol licence so that we can serve Baileys coffee and mulled wine
- Friday 2nd December to be Non-uniform day in lieu of donations for the Christmas Fair
- Stalls-Ideas so far:

Christmas tree buzzer game-PH is making

Christmas cups

Pin carrot on the snowman

Adopt a bear

Face painting and tattoos etc.

Hook a Santa

Find Santa-LH (Alex to speak to her)

Pick a carrot

Water to wine

Sweet tombola

Grotto (Santa already booked)

Cakes and biscuits

KA to google other stall ideas

A flier is to be sent out before half-term asking for donations –KA/SW to organise

Outside agencies are to be invited i.e. Pheonix cards (SW to contact), Nikki Raine (Bake at home) Tables charged at £10 + raffle prize

We will put a sign-up sheet in the staffroom after half-term. SW

Spring term

- Valentines Disco-awaiting date (possibly Thursday 16th February)
- Easter Egg competition

Summer term

- Chocolate Bingo-Summer 1 (suggested date Wed 26th April 5-7pm)
- Magic Mark's Kingdom
- Chadsmead's Got Talent (before May half-term? Mr Budge to confirm SATs week before deciding)
- Summer Disco
- Leaver's prom
- Summer Fair

AOB:

Mr Budge will ask staff to decide on a wish list for the spending of PTFA funds.

Alex has decided to set out 3 'key' meetings (1 per term) AGM, January 4th 6:30pm and May 3rd 6:30pm for which Mr. Budge will ask staff for representation from each phase and then there will be further 'organisational' meetings which won't necessarily require staff attendance but they would still be most welcome.

Next formal meeting: January 4th 6:30pm -Staffroom