

**Chadsmead Academy PTFA**  
**Minutes of meeting held Wednesday 11<sup>th</sup> May 2016**

Present: Ali Whillis, Tracy Wright, Sally Ward, Denise De Borde, Alex Hems, Sian Hewkin, Lisa Holian, Claire Baker, Mrs. Miles and Miss Stokes

**1. Apologies:**

**2. Review of last meetings minutes:**

Leavers Books: To look again at next meeting but general feel was that the more detailed pre-done books were too costly. Miss Stokes mentioned 'hoodies' that she had seen for leavers.

Chocolate Bingo: It was felt that it was a success. It was mentioned that a microphone would be useful next time. Approximately 70 people turned up and we took £350 of which £115 was profit. All agreed it was good to see different groups of people supporting this event.

PTFA contributed towards the 'fish n chips' lunch for Y6's on their SATs revision day.

**3. Summer activity:**

**Chadsmead's Got Talent:**

16<sup>th</sup> June 2016 6.30pm- approx. 9.30pm

Mandy has agreed to provide food beforehand-Hot dogs and Jacket Potatoes

Help required -in the kitchen from 5.30pm (4 helpers)

during the interval

counting votes (2 votes per ticket purchased)

Staff and Y6 will be demonstrating their talent during the evening.

The closing date for entries is Friday 13<sup>th</sup> May and auditions will be held during the school day.

Trophies will need to be purchased-PTFA to ask who ordered the last lot and who supplied them.

**Summer fair:**

Saturday 25<sup>th</sup> June 2016 12-2pm

Total Stars have agreed to move to the KS1 hall on the day.

Stall ideas from external businesses-

Curborough Ponies

Phoenix cards

Forever Living

Jewellery

Clothing

SW to post on Facebook requesting anybody wanting a stall to make contact, 1<sup>st</sup> come, 1<sup>st</sup> served only 4 places available £20 per table + a raffle prize-anyone booking before May half-term can have a table at £15.

It was agreed that we would try and create more 'pocket money' games.

Guess the teacher-Y6 could organise- JM

Bottle hoopla

Tin Can alley

Hook a duck

Bat the rat

...amongst others.

Ask Kerry Heath about any bookings she may have made -AH

Sign-up sheet in staffroom for Summer Fair help as last year with stalls and times-SW to organise

Begging letters for raffle-SW to do, CB to distribute around local businesses

Raffle prizes so far- Cash prize

Adventure Farm tickets

£10 iTune voucher

Snowdome vouchers x 2

Order raffle tickets-TW (need to change name on bottom of raffle tickets)

Demonstrations/displays from- Y6 dance, karate, Dance club and Chadsmead Got Talent winner- beginning at 12:15pm and approx. Every 30 mins.

BBQ-TW to ask Rob if he is available.

Glass bottle for pennies on the way out-SH suggested this may be a good idea

#### **Summer Disco:**

Wednesday 6<sup>th</sup> July-usual times

Order more glo-bits-AG to order

#### **Tickets-**

It was agreed that we would stick with the process of parents having to pre-order tickets so that we have a list of children attending, contact numbers and emergency details including a statement such as... I/named person will be responsible for my child at the disco (for N/R children).

DB has requested to proof-read any communication going out to parents.

REMINDER- NO mobile phone, NO wheelies and parents to be reminded that children will leave in year groups, starting with Year 3 from the office entrance, Nursery and Reception parents/nominated person must remain at the disco-COMPULSORY.

## **Y6 leaver's Party:**

Tuesday 12<sup>th</sup> July 2016

PTFA were asked to decorate the Hockey Club during the afternoon (CS thought there may be decorations in the PE cupboard) and to make a donation/pay for food.

### **AOB:**

-Uniform sale- it was agreed to hold a uniform sale at the summer fair - **AG agreed to take any requests for items prior to the Summer Fair-CB agreed to help.**

-Rainforest coffee afternoon on Thursday 26<sup>th</sup> May 2016, CS asked for help to serve coffee/tea- **AH, SW, AG, SH agreed to help**

-Reception open afternoon on Monday 20<sup>th</sup> June 2016, PTFA needed to serve tea, coffee- **AG agreed to talk to new parents about how they can support and join the PTFA**

-Girls football kits- CS requested the PTFA purchase 30 football kits -**AH to speak to sally Higginbotham about the previous order.**

-Cross-country kits-CS requested 35 t-shirts- **PTFA to source and cost with help of CS**

-Digital cameras- CS requested 2 per year group, PTFA discussed the possibility of purchasing some iPads/ipods for their multi-purpose benefits as well as being used for photography. CS expressed concern over the size of a normal iPad making it awkward to take to sporting events- **CS agreed to go back to DB to discuss further.**

-A discussion was had about how we can further involve parents in the knowledge that their support is making a difference i.e. Blue Peter appeal type sign, to demonstrate funds raised and items purchased.

-CS asked if PTFA meeting could be held on a different day as Tuesday/Wednesday evenings are difficult for staff due to meetings and whether they could be held at school so that the school would be open later for staff to continue working and then attend the meeting- **PTFA are very keen to welcome staff and grateful that they are attending and agreed that we would try and hold meetings on a Thursday where possible and that we would try and alternate the meeting venue. We are reluctant to meet at school every time as we find we have a better turnout if we hold them elsewhere.**

### **Dates:**

Mini Summer Fair meeting-Wed 8<sup>th</sup> June at the The Hedgehog 7:15pm

AGM -Thursday 15<sup>th</sup> September 7:15pm - Chadsmead **(AH to confirm we are able to use school that evening).**