

21<sup>st</sup> January 2025

Dear Parents/Carers

We are pleased to invite you to our upcoming Parents' Evenings, scheduled for Tuesday 4th and Wednesday 5th February 2025. This is a valuable opportunity for you to meet with your child's teacher to discuss their progress. You may bring your child along if you wish, to review their work together with you and the class teacher.

### Details of the Parents' Evenings:

- **Dates & Times:**
  - **Tuesday 4th February:** 3.30pm - 6.00pm
  - **Wednesday 5th February:** 4.30pm - 7.00pm
- **Meeting Duration:** Each appointment will last ten minutes. If you feel the need for a longer discussion, your class teacher will be happy to arrange a further meeting at a mutually convenient time.
- **Location:** Please access the school via the main school office door. Signposts will guide you to your child's teacher.
- **Booking:** Appointments can be booked through the eSchools platform. You can access this via the 'log-in' button on the school website: [www.chadsmeadacademy.co.uk](http://www.chadsmeadacademy.co.uk)

We highly encourage your participation as these meetings are crucial for understanding your child's academic journey and discussing ways to support their learning.

### Next Steps:

- **Booking an Appointment:** Please log in to the eSchools platform to reserve your preferred time slot from Thursday 23<sup>rd</sup> January.
- **Further Discussion:** If a more extended conversation is required, please contact your child's teacher to arrange a suitable time.

Should you have any questions or need further assistance, please do not hesitate to contact the school office.

Yours sincerely



Mrs G Grainger  
Headteacher