

21<sup>st</sup> November 2025

Dear Parent/Carer

## Willow Class – Visit to Lichfield Library

On the morning of Wednesday 14<sup>th</sup> January 2026 the children in Willow Class will be visiting Lichfield Library. During the visit children will learn all about the library, how to find books themselves and how to borrow a book.

As part of the morning your child will choose a book to borrow. In order to borrow from the library all children will need to join Staffordshire libraries. To enable this to happen we require you to complete the Class Visit Library Joining form attached giving your permission.

We will leave immediately after registration and return for the usual lunch arrangements. All children are required to wear school uniform and a waterproof coat. All children will be provided with a snack during the visit. Please ensure their water bottles are in school as normal.

Please return the consent slip below and the complete Class Visit Library Joining Form by **Monday 1<sup>st</sup> December** at the latest.

Mrs Crossley  
EYFS Lead

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## Willow Class Visit to Lichfield Library

I give permission for my child to walk to Lichfield Library and take part in the activities.

Child's Name: \_\_\_\_\_

Signature of parent/ carer: \_\_\_\_\_

Print name of parent/carers: \_\_\_\_\_

Date: \_\_\_\_\_

## Class visit Library Joining Form

### Dear Parent/Carer

As part of your child's visit to the library they will be choosing and borrowing a book. Please indicate below if your child is already a member or needs to join. Joining Staffordshire libraries is free for all & children pay no overdue fees up to the age of 16.

Child's School
Child's Class
Child's Title
Child's Forenames
Child's Surname
Child's Home Library
Child's Date of Birth
Child's Address
Postcode
Telephone
Mobile
E-mail address

My child is already a member of Staffordshire Libraries    Yes/No

If yes, do they need a new card?    Yes/No

I give permission for my child to join Staffordshire Libraries. I understand that the details I provide will only be used for the provision of this service and will not be shared with a Third Party.

Signed \_\_\_\_\_

Print Name \_\_\_\_\_