

17th April 2026

Dear Parent/Carer

Welcome to Chadsmead Primary Academy – Reception 2026

We are delighted that you and your child are joining Chadsmead Primary Academy this coming September. On behalf of the staff, governors, children and parents, it gives me great pleasure to welcome you and your family to our school.

We want to reassure you that we are here for you every step of the way. Starting school is a milestone for both you and your child. It is a time to be celebrated.

There will be one Reception class of up to 30 children in September 2026. The class name is Willow.

There are 2 booklets enclosed with this letter:

- Reception Handbook 2026 / 2027
- Important Returnable Forms New Starters 2026 – Reception
- Information for Parents: Reception Baseline Assessment

The **Reception Handbook** contains lots of useful information and hopefully will help to answer many of your initial questions.

The **Important Returnable Forms** booklet helps us to gather all the necessary information required to enrol your child at our school. The booklet will need to be completed and returned at the Welcome Meeting on **Thursday 18th June if not before**.

Transition Plan

Welcome to Reception Meeting	We would like to invite you to join us for a Welcome to Reception meeting here at school.	Thursday 18 th June 2026 9.15-10.30am
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Telephone Call	A telephone call to discuss preparation for September. Please book a convenient slot when attending the Welcome to Reception meeting and check/update contact details if necessary.	W/C 22 nd June 2026
Stay and Play Session 1	We would like to invite you and your child to a 'stay and play session'. This will give you and your child the opportunity to meet the staff and explore the classroom before your child starts school.	Thursday 9 th July 2026 10-11am
Stay and Play Session 2	In order not to overwhelm the children, only 1 adult is able to attend with each child please.	Thursday 3 rd September 2026 9.30-10.30am
Your child will start school full time on Monday 7th September 2026.		

We look forward to connecting with you over the next term, as we prepare for the start of your child's learning journey with us. We hope that you and your child will have a happy and exciting time with us as they continue their journey through a lifetime of learning. We look forward to getting to know you and sharing your child's learning experiences during their time with us.

If you have any questions, please do not hesitate to contact school.

Yours sincerely,



Mrs G Grainger
Headteacher