



8th November 2018

Dear Parents/Carers,

During their computer lessons this half term, Years 5 & 6 will become fundraisers. They were asked over half-term to have a think about what stall they could run at the Christmas Fair.

The children will be put into groups of about 6 and will work collaboratively with each other to:

- Share their ideas and decide whose idea will make the most profit
- Research what will be required for their stall
- Promote their stall by designing posters and advertising
- Prepare a spread sheet to show income and expenditure, and of course
- Run the stall on the day, making sure their stall is manned for the duration of the fair

The fair will be held after school on Friday 14th December 5 - 8 pm and we would like as many of the year 5/6 children to be a part of this as possible. However, if they are unable to help out on the evening they will still be involved with all the organisational and promotional work that their group.

Please could you complete and return the slip below confirming whether your child will/will not be available to run their stall on Friday 14th December at the Christmas Fair. Exact details surrounding the evening will be given nearer the time.

Kind regards

Year 5/6 team

I confirm that my son/daughter*

Class.....will/will not* be available to help out at the Christmas fair on Friday December 14th. I confirm that I will make suitable arrangements for my child to be collected after the fair.

Signed.....Parent/Carer

*delete as appropriate

Friday Acre, Lichfield, Staffordshire, WS13 7HJ
T: 01543 421850 E: office@chadsmead.staffs.sch.uk

